

# St. Stephen Pastoral Council Meeting

February 9, 2021

**Opening Prayer:** Father Greg opened the meeting with prayer.

**Present:** Father Greg Oligschlaeger, Danny Sims, Amanda Spalding, Lee Anderson, Eric Keller, Doug Orf, and Carol Hagan.

**Secretary's Report:** Minutes of the November 19, 2020 meeting were shared via email.

**Financial Report:** No detailed report was presented.

## **Old Business:**

- Amada Spalding shared information from the Time and Talent forms filled out by parish families. 35 families filled out the time and talent information ( approximately 1/3 of parish families). Amanda then filled out google sheets with the information from the completed time and talent form. The parish council members then divided up the completed forms and will be making personal contacts with families who completed the time and talent information. Council members will contact families and thank the family for completing the form and let them know that as things open up they will receive more information about the categories they indicated interest in. Council members will also be asking for individuals who would be interested in heading up committees/act as a contact person related to areas of service as indicated on the time and talent forms.

## **New Business:**

- New bathrooms: Lee will look into purchasing a baby changing station for the men's bathroom. Eric will investigate the possibility of a spray on flooring for the hallways leading to the new bathrooms. Doug and Lee will check into building a storage closet where the old men's bathroom was located. Lee will ask D & M to investigate the ground fault receptacle. It appears that it gets tripped during times of extra moisture.
- Gym Roof: Father Greg will ask Pat for information on who installed the gym roof so that the warranty can be verified and the recent roof leak can be investigated and repaired.
- Capital Improvements: The leak in the gym roof and the soffit repair to the church are priorities. Father Greg will consult with the diocesan office for a list of people who would be capable of the soffit repair and installation. Next on the list will be exterior painting and Lee will be looking into bids for the painting.

- Installation of gate: Father Greg will consult with the diocesan lawyer regarding the installation of a gate on parish property. The purpose of the gate will be to deter people from using church property for access to camping and also for recreational use. After advice from the diocesan lawyer and viewing of official county maps a meeting will be set up with a neighboring property owner regarding the use of church property as a road and for recreational vehicle use.
- Swinkey Picnic duties and prizes: Amanda will contact Jen Hays for previous Swinkey picnic information. Danny will ask Sheri to work on the novelty bags and Sally to shop for prizes. The council anticipates that we will hold a picnic this year with possibly the parish council and the altar society assuming the responsibility for the picnic.

**Indian Creek Knights of Columbus Update:** No information was shared.

**Father Greg's Report:**

- Father Greg reported that applications for the hiring of the new parish secretary will be open to St. Stephen parishioners for two weeks. If there are no applications from within the parish the position will be advertised outside the parish. This position will be a part time position ( 20-25 hours per week). March 12th will be Pat Kendrick's last day. The intent is to have someone hired two weeks prior to her retirement so that Pat can train the new secretary. He also shared that the Holy Rosary rectory has gone to a digital phone system via the cloud. This has enabled messages to be left and retrieved digitally. It costs approximately \$500. If St. Stephen goes to a similar system that would enable the future secretary to work from home.
- Father Greg proposed that the St. Stephen Parish present Pat and Chuck Kendrick with retirement gifts. It was decided that a Marian plaque/statue would be purchased. Father Greg and Carol will take care of selecting and ordering the plaque/statue. Other gift certificates will be purchased for them. Lee Anderson will inquire with their family members as to what type of gift certificates would be appropriate. The council agreed that \$250 will be the amount allocated for these gifts. These retirement gifts will be presented to Pat and Chuck after Mass on March 7th.
- Father Greg shared the new parish logo and parish website. Including information on the meaning of the logo.
- Father Greg explained that the parish has to have a live stream license for the live streamed masses. We have purchased this license from ONELicense for Reprinted and Livestream/Podcast Liturgical Music. This license cost \$180 annually for St. Stephen Parish.

- Bishop McKnight has put out the Diocesan Pastoral Plan. The council will look at this plan in conjunction with our Parish Pastoral plan.
- Ash Wednesday mass times will be 6:30 a.m. and 8:30 a.m. at Holy Rosary and 6:30 p.m. at St. Stephens. This year the ashes will be sprinkled on top of heads in place of the traditional cross on the forehead. He also shared that Lenten booklets are available in the church vestibule. Holy Week and Easter services will remain the same. We have no R.C.I.A. candidates this year.

**Next Meeting:** April 13, 2021 at 7 p.m.

**Closing Prayer:** Father Greg closed the meeting with prayer.

Respectfully submitted,

Carol Hagan, Secretary

*Amanda Spalding*  
*Carol Hagan*

